



Camp Wise
Mandel Jewish Community Center of Cleveland
26001 South Woodland Road, Beachwood, Ohio 44122
Phone: (216) 593-6250 Fax: (216) 831-7796

REQUEST FOR LETTER OF REFERENCE

Applicant's Name:



The above applicant is applying to be a staff member at Camp Wise, the residential camp of the Jewish Community Center, for the coming summer. They have selected you to be one of their references. We consider references to be an important factor in determining an applicant's suitability for involvement in our camp. Please complete the questions below and return this form as soon as possible by mail to the Camp Wise office at the above address. Please note that the applicant's application will not be considered complete without this reference letter.

It is the practice of the Jewish Community Center to share reference information with an applicant where helpful, unless specifically requested otherwise in writing.



1. Name: _____ Position: _____

Relationship to candidate: _____

2. Please share adjectives which reveal qualities of this candidate: _____

3. Please share any personal habits or issues which might limit this candidate's ability to work at a summer camp:

4. Would you re-hire or choose to work with him/her again? _____

EVALUATION

Please rate those categories below that pertain to your knowledge of this candidate.

	EXCELLENT	GOOD	AVERAGE	POOR
Capacity to learn from experience	_____	_____	_____	_____
Patience	_____	_____	_____	_____
Judgment	_____	_____	_____	_____
Initiative	_____	_____	_____	_____
Responsibility/Loyalty	_____	_____	_____	_____
Honesty	_____	_____	_____	_____
Leadership	_____	_____	_____	_____
Appearance/Manners	_____	_____	_____	_____
Ability to accept criticism	_____	_____	_____	_____
Acceptance by peers	_____	_____	_____	_____
Ability to function in a group	_____	_____	_____	_____
Ability to accept supervision	_____	_____	_____	_____
Rapport with children	_____	_____	_____	_____
Able to plan and work with children	_____	_____	_____	_____
Ability to give supervision	_____	_____	_____	_____
Camping skills	_____	_____	_____	_____

Please list below your personal opinion of the candidate’s abilities and character. We appreciate your honest assessment of his/her capacity to be a mature, creative, warm, enthusiastic, caring leader and role model for children, to work as part of a team of staff members, and to function in an environment that values the quality of its personnel as being paramount toward providing the most outstanding summer camping experience.

Is there anything else you think is important for us to know about this applicant?

Please circle the number below that corresponds to you overall assessment of this candidate and his/her potential to excel as a staff member at Camp Wise.

Poor 1 2 3 4 5 6 7 8 9 10 Excellent

Signed: _____ Print Name _____

Title: _____

Address: _____

City/State/Zip _____ Phone: _____