



Camp Wise  
Mandel Jewish Community Center of Cleveland  
26001 South Woodland Road, Beachwood, Ohio 44122  
Phone: (216) 593-6250 Fax: (216) 831-7796

**REQUEST FOR LETTER OF REFERENCE**

Applicant's Name: \_\_\_\_\_



The above applicant is applying to be a part of the Staff-in-Training (SIT) program at Camp Wise, the residential camp of the Mandel Jewish Community Center, for the coming summer. They have selected you to be one of their references. We consider references to be an important factor in determining an applicant's suitability for involvement in our camp. Please complete the questions below and return this form by NOVEMBER 15 AT THE LATEST by mail to the Camp Wise office at the above address.

It is the practice of the Mandel Jewish Community Center to share reference information with an applicant where helpful, unless specifically requested otherwise in writing.



1. Name: \_\_\_\_\_ Position: \_\_\_\_\_

Relationship to candidate: \_\_\_\_\_

2. Please share adjectives which reveal qualities of this candidate: \_\_\_\_\_

\_\_\_\_\_

3. Please share any personal habits or issues which might limit this candidate's ability to work at a summer camp:

\_\_\_\_\_

\_\_\_\_\_

4. Would you re-hire or choose to work with him/her again? \_\_\_\_\_

**EVALUATION**

Please rate those categories below that pertain to your knowledge of this candidate.

	<b>EXCELLENT</b>	<b>GOOD</b>	<b>AVERAGE</b>	<b>POOR</b>
Capacity to learn from experience	_____	_____	_____	_____
Patience	_____	_____	_____	_____
Judgment	_____	_____	_____	_____
Initiative	_____	_____	_____	_____
Responsibility/Loyalty	_____	_____	_____	_____
Honesty	_____	_____	_____	_____
Leadership	_____	_____	_____	_____
Appearance/Manners	_____	_____	_____	_____
Ability to accept criticism	_____	_____	_____	_____
Acceptance by peers	_____	_____	_____	_____
Ability to function in a group	_____	_____	_____	_____
Ability to accept supervision	_____	_____	_____	_____
Rapport with children	_____	_____	_____	_____
Able to plan and work with children	_____	_____	_____	_____
Ability to give supervision	_____	_____	_____	_____
Camping skills	_____	_____	_____	_____

Please list below your personal opinion of the candidate’s abilities and character. We appreciate your honest assessment of his/her capacity to be a mature, creative, warm, enthusiastic, caring leader and role model for children, to work as part of a team of staff members, and to function in an environment that values the quality of its personnel as being paramount toward providing the most outstanding summer camping experience.

---



---



---



---

Is there anything else you think is important for us to know about this applicant?

---



---



---

Please circle the number below that corresponds to you overall assessment of this candidate and his/her potential to excel as a part of our SIT program at Camp Wise.

Poor    1    2    3    4    5    6    7    8    9    10    Excellent

Signed: \_\_\_\_\_ Print Name \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip \_\_\_\_\_ Phone: \_\_\_\_\_